INDEPENDENT AUDITOR'S REPORT BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

June 30, 2008

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# **CITY OFFICIALS**

Name	<u>Title</u>	<u>Term</u> <u>Expires</u>
James M. Hicks	Mayor	January, 2011
Frank R. Brownell, III	Mayor Pro Tem	January, 2011
Ronald Willrich Ronald Hedrick Mark Bolen Donald Vos	Council Member Council Member Council Member Council Member	January, 2011 January, 2011 January, 2010 January, 2010
Meryll Hicks	Clerk/Treasurer	Indefinite
William J. Sueppel	Attorney	Indefinite



#### Independent Auditor's Report

To the Honorable Mayor and Members of the City Council: City of Montezuma Montezuma, Iowa

We have audited the accompanying financial statements of the governmental activities, the business type activities, the discretely presented component unit, each major fund and aggregate remaining fund information of the City of Montezuma, lowa, as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City of Montezuma's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Montezuma as of June 30, 2008, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Governmental Auditing Standards</u>, we have also issued our report dated August 25, 2008, on our consideration of the City of Montezuma's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 5 through 10 and 27 through 28 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Montezuma's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the three years ended June 30, 2007 (which are not presented herein) and expressed unqualified opinions on those financial statements which were prepared in conformity with another comprehensive basis of accounting. Other supplementary information included in Schedules 1 through 5 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Van Maanen & Associates, P.C. Certified Public Accountants

Van Mannen + Associates, P.C.

August 25, 2008

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Montezuma provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2008. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

#### 2008 FINANCIAL HIGHLIGHTS

- Receipts of the City's governmental activities increased 46.0%, or approximately \$440,000, from fiscal 2007 to fiscal 2008. This was the first year for local option sales tax which amounted to \$166,400 and intergovernmental funds were up \$231,900.
- Disbursements of the City's governmental activities increased 237.8%, or approximately \$1,872,000 from fiscal 2007 to fiscal 2008. Capital project expenditures were approximately \$1,405,000 for street work, streetscape and housing projects. There were no capital projects in the prior year.
- The City's total cash basis net assets increased 6.9%, or approximately \$256,000 from June 30, 2007 to June 30, 2008. The current year governmental activities increased \$320,000 and the assets of the business type activities decreased \$64,000.

#### **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Statement of Activities and Net Assets. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide statement by providing information about the most significant funds.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the City's budget for the year.

Other Supplementary Information provides detailed information about indebtedness, changes in fiduciary assets and liabilities, and a comparative schedule of receipts and disbursements.

#### **Basis of Accounting**

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

#### REPORTING THE CITY'S FINANCIAL ACTIVITIES

#### Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Assets reports information which helps answer this question.

The Statement of Activities and Net Assets presents the City's net assets. Over time, increases or decreases in the City's net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Assets is divided into two kinds of activities:

- Governmental activities include public safety, public works, health and social services, culture and recreation, community and economic development, general governmental, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business type activities include the water works, sanitary sewer, recycling, and gas systems. These activities are financed primarily by user charges.

#### Fund Financial Statements

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Fund, 4) the Capital Projects Fund and 5) the Permanent Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a statement of cash receipts, disbursements and changes in cash balances.

2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains Enterprise Funds to provide information for the water, sewer, recycling, and gas funds, considered to be major funds of the City.

The required financial statement for proprietary funds is a statement of cash receipts, disbursements and changes in cash balances.

Reconciliations between the government-wide statement and the fund financial statements follow the fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net assets may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased. The analysis that follows focuses on the changes in cash basis net assets of governmental activities.

Changes in Cash Basis Net Assets of Governmental Activities (Expressed in thousands)

		Vaar andad	luna 20	
		Year ended June 30, 2008 2007		
Possints and transfore:		2006	2007	
Receipts and transfers:  Program receipts:				
•	\$	87	90	
Charges for service	Ф			
Operating grants, contributions and restricted interest		152 295	137 54	
Capital grants, contributions and restricted interest General receipts:		295	34	
•		508	481	
Property tax		48	461	
Tax increment financing		46 166	45	
Other city taxes			-	
Payment in lieu of taxes		50	44	
Unrestricted interest earnings		46	48	
Contributions to permanent endowment		-	3	
Bond proceeds		1,594	-	
Miscellaneous		44	54	
Transfer in		30		
Total receipts and transfers		3,020	956	
Disbursements:				
Public safety		325	165	
Public works		259	242	
Health and social services		-	3	
Culture and recreation		114	108	
Community and economic development		152	-	
General government		109	104	
Debt service		335	166	
Capital projects		1,406	-	
Total disbursements		2,700	788	
Increase in cash basis net assets		320	168	
Cash basis net assets beginning of year		1,869	1,701	
Cash basis net assets end of year	\$	2,189	1,869	

The City's total receipts and transfers for governmental activities increased by 200.2%, or \$2,064,000. This significant increase was due primarily to the receipt of \$1,594,000 in general obligation bond proceeds. The total cost of all programs and services increased by approximately \$1,912,000, or 246.2%. The significant increase in programs and services was primarily due to capital project expenditures.

The cost of all governmental activities this year was \$2,700,000 compared to \$788,000 last year. However, as shown in the Statement of Activities and Net Assets on pages 12 and13, the amount taxpayers ultimately financed for these activities was only \$2,166,000 because some of the cost was paid by those directly benefiting from the programs (\$87,000) or by other governments and organizations that subsidized certain programs with grants, contributions and restricted interest (\$447,000). Overall, the City's governmental activities program receipts, including local option sales tax and intergovernmental aid, increased in 2008 from approximately \$253,000 to approximately \$534,000 principally due to local option sales tax receipts of \$166,000 and the receipt of a housing grant for approximately \$144,000. The City paid for the remaining "public benefit" portion of governmental activities (\$2,166,000) with taxes (some of which could only be used for certain programs) and other receipts, such as bond proceeds, interest, and general entitlements.

Changes in Cash Basis Net Assets of Business Type Activities (Expressed in thousands)

	Year ended June 30, 2008 2007		
Receipts:	2000	2001	
Program receipts:			
Charges for service:			
Water \$	495	474	
Sewer	92	95	
Recycling	56	57	
Gas	1,378	1,607	
General receipts:			
Unrestricted interest earnings	54	66	
Other general receipts	32	99	
Total receipts	2,107	2,398	
Disbursements and transfers:			
Water	489	475	
Sewer	47	69	
Recycling	53	54	
Gas	1,552	1,588	
Total disbursements	2,141	2,186	
Change in cash basis net assets before transfers	(34)	212	
Transfers, net	(30)	_	
	, ,		
Change in cash basis net assets	(64)	212	
Cash basis net assets beginning of year	1,838	1,626	
Cash basis net assets end of year \$	1,774	1,838	

Total business type activities receipts for the fiscal year were \$2.107 million compared to \$2.398 million last year. Total disbursements and transfers for the fiscal year decreased 0.7% to a total of \$2.171 million.

#### INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Montezuma completed the year, its governmental funds reported a combined fund balance of \$2,188,771, an increase of \$319,601 from last year's total of \$1,869,170. The following are the major reasons for the change in fund balance from the prior year:

- This is the first year for local option sales tax receipts of \$166,417.
- The Capital Projects fund received \$143,549 in housing grant funds.

#### **INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS**

- The Water Fund cash balance increased by \$23,870 to \$486,665, due primarily to a larger increase in revenues than expenditures.
- The Sewer Fund cash balance increased by \$27,128 to \$368,622, which is a smaller increase than last year due to a decrease in revenues and increase in expenditures.
- The Recycling Fund cash balance increased by \$4,189 to \$52,149, due primarily to larger operating receipts than disbursements.
- The Gas Fund cash balance decreased by \$118,953 to \$866,644 due to a significant decrease in revenues while expenditures decreased only slightly.

#### **BUDGETARY HIGHLIGHTS**

Over the course of the year, the City amended its budget one time. The amended budget was approved April 7, 2008 and resulted in an increase in operating disbursements of approximately \$3,352,000. At the same time, budgeted receipts were increased approximately \$1,986,000. The amended budget resulted in a net cash decrease of approximately \$1,226,000. However, the City had sufficient cash balances to absorb these additional costs. The primary reason for the amended budget were \$1,734,000 in capital projects not originally budgeted and \$1,593,000 more in business type expenditures.

The City's receipts were \$468,604 less than budgeted, primarily in charges for services.

The City's disbursements were \$1,950,188 less than budgeted, primarily in business type activities. Two areas of the budget were exceeded by expenditures. Both the community and economic development and the debt service functions exceeded the budget for fiscal year 2008.

#### **DEBT ADMINISTRATION**

At June 30, 2008, the City had approximately \$1,704,000 in bonds and other long-term debt, compared to approximately \$406,000 last year, as shown below.

Outstanding Debt at Year-End						
(Expressed in Thousands)						
		June 3	30,			
		2008	2007			
General obligation bonds	\$	1,590	205			
Urban renewal tax increment financing revenue bonds		114	146			
Revenue notes, water		-	55			
Total	\$	1,704	406			

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation and TIF debt of \$1,704,000 is below its total calculated constitutional debt limit of \$3.2 million.

Debt increased as a result of issuing general obligation bonds for a street capital project.

#### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

The City of Montezuma's elected and appointed officials considered many factors when setting the fiscal year 2009 budget such as tax rates and fees charged for various City activities. One of those factors was the economy and concern over rising costs in general, as well as increases in insurance and other charges for services and operating costs specifically.

The amounts levied for property tax will reflect an increase of \$34,895. The increase is primarily due to an increase in the amount of governmental debt service obligations for the 2009 budget year. Amounts available for appropriation in the operating budget are \$8,338,710, a decrease over the final 2008 budget. Of the appropriated funds, \$6,946,410 are for business type activities. The business type activity expenditures decreased due to a decrease in bond obligations, a decrease in expected weather-related costs for wages and disaster recover efforts, and a decrease of approximately \$1,389,579 due to the completion of the CB4 capital expenditures. The City has added no major new programs or initiatives in the 2009 budget.

#### **COMPONENT UNIT**

The separately issued financial statements for the Montezuma Light and Power Plant, listed as a component unit on these financial statements, is also available by contacting Meryll Hicks, City Clerk, at the address listed below.

#### **CONTACTING THE CITY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Meryll Hicks, City Clerk, 501 East Main St., Box 314, Montezuma, Iowa.

**Basic Financial Statements** 

#### CITY OF MONTEZUMA, IOWA STATEMENT OF ACTIVITIES AND NET ASSETS - CASH BASIS As of and for the year ended June 30, 2008

		•		Program Receipts	
	Dis	sbursements	Charges for Service	Operating Grants, Contributions and Restricted Interest	Capital Grants, Contributions and Restricted Interest
Functions/Programs:					
Primary government:					
Governmental activities:					
Public safety	\$	325,039	81,597	24,744	-
Public works		259,360	-	124,825	
Culture and recreation		114,126	123	2,475	5,000
Community and economic development		151,878	-	-	143,549
General government		109,311	5,645	-	33,618
Debt service		334,911	-	-	-
Capital projects		1,405,527	-	-	112,407
Total governmental activities		2,700,152	87,365	152,044	294,574
Business type activities:					
Water		489,040	495,538	-	-
Sewer		46,301	91,842	-	-
Recycling		53,296	55,765	-	-
Gas		1,552,206	1,377,932	-	-
Total business type activities		2,140,843	2,021,077	-	-
Total primary government	\$	4,840,995	2,108,442	152,044	294,574
Component Unit:					
Municipal Light and Power Plant	\$	3,240,242	3,156,756	152,534	-
Total component unit	\$	3,240,242	3,156,756	152,534	-

#### **General Receipts:**

Property tax levied for:

General purposes

Tax increment financing

Debt service

Local option sales and service tax

Payment in lieu of taxes

Unrestricted interest on investments

**Bond Proceeds** 

Miscellaneous Transfers

Total general receipts and transfers

Change in cash basis net assets Cash basis net assets beginning of year Cash basis net assets end of year

#### **Cash Basis Net Assets**

Restricted:

Urban renewal purposes

Debt service/improvements

Capital projects

Other purposes

Unrestricted

Total cash basis net assets

	Net (Disburs	sements) Receipts a	nd Changes in Ca	ash Basis Net Assets
	Pi	rimary Government		Component Unit
G	overnmental Activities	Business Type Activities	Total	
	(218,698) (134,535)	-	(218,698) (134,535)	-
	(106,528)	_	(106,528)	-
	(8,329)	-	(8,329)	-
	(70,048)	-	(70,048)	-
	(334,911)	-	(334,911)	-
	(1,293,120)	-	(1,293,120)	<u> </u>
	(2,166,169)	-	(2,166,169)	<u>-</u>
	_	6,498	6,498	_
	-	45,541	45,541	-
	-	2,469	2,469	-
	-	(174,274)	(174,274)	-
	-	(119,766)	(119,766)	-
	(2,166,169)	(119,766)	(2,285,935)	
	-	_	_	69,048
	-	-	-	69,048
\$	380,387	-	380,387	-
	47,695	-	47,695	-
	127,613	-	127,613	-
	166,417 49,861	-	166,417 49,861	-
	45,797	54,219	100,016	29,018
	1,594,394		1,594,394	,
	43,486	31,901	75,387	5,400
	30,120	(30,120)	-	-
	2,485,770	56,000	2,541,770	34,418
	319,601	(63,766)	255,835	103,466
	1,869,170	1,837,846	3,707,016	1,145,606
_	2,188,771	1,774,080	3,962,851	1,249,072
	121,441	-	121,441	-
	68,208	-	68,208	
	28,397	-	28,397	711,672
	634,834	-	634,834	-
	88,056 1,247,835	1,774,080	88,056 3,021,915	537,400
\$	2,188,771	1,774,080	3,962,851	1,249,072
		· · · · · ·	· · · · ·	<u> </u>

#### CITY OF MONTEZUMA, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2008

	General	Capital Projects	Non-major	Total
Receipts:		-,		
Property tax	\$ 380,388	-	127,613	508,001
Tax increment financing collections	-	_	47,695	47,695
Local options sales & use tax	_	_	166,417	166,417
Licenses and permits	2,830	_	-	2,830
Use of money and property	44,148	33,618	4,464	82,230
Intergovernmental	84,969	143,549	124,825	353,343
Charges for service	81,596	- 10,010		81,596
Private contributions	59,657	_	_	59,657
Miscellaneous	93,470	_	_	93,470
Total receipts	747,058	177,167	471,014	1,395,239
Total receipts	747,036	177,107	471,014	1,393,239
Disbursements:				
Operating:				
Public safety	325,039	-	-	325,039
Public works	138,121	-	121,239	259,360
Culture and recreation	114,126	-	-	114,126
Community and economic development	-	151,878	-	151,878
General government	109,311	-	-	109,311
Debt service	-	-	334,911	334,911
Capital projects	-	1,405,527	-	1,405,527
Total disbursements	686,597	1,557,405	456,150	2,700,152
Excess (deficiency) of receipts over (under) disbursements	60,461	(1,380,238)	14,864	(1,304,913)
Other financing sources (uses):				
Bond proceeds, net	_	1,594,394	_	1,594,394
Operating transfers in	65,600	-	111,981	177,581
Operating transfers out	-	(65,600)	(81,861)	(147,461)
Total other financing sources	65,600	1,528,794	30,120	1,624,514
Net change in cash balances	126,061	148,556	44,984	319,601
Not onlying in outsin balances	120,001	140,000	44,504	010,001
Cash balances beginning of year	1,121,774	486,278	261,118	1,869,170
Cash balances end of year	\$ 1,247,835	634,834	306,102	2,188,771
Cash Basis Fund Balances				
Reserved:				
Debt service/improvement	\$ -	_	28,397	28,397
Klindt memorial	1,620	_	´ -	1,620
Unreserved:	,			,- ,
General Fund	1,246,215	_	_	1,246,215
Special revenue funds	,,	-	274,205	274,205
Capital projects fund	_	634,834	-,	634,834
Permanent endowment, library	_	-	3,500	3,500
Total cash basis fund balances	\$ 1,247,835	634,834	306,102	2,188,771
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# CITY OF MONTEZUMA, IOWA RECONCILIATION OF THE STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES TO THE STATEMENT OF ACTIVITIES AND NET ASSETS GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2008

Total governmental funds cash balances (Exhibit A)	\$ 2,188,771
Cash basis net assets of governmental activities (Exhibit B)	\$ 2,188,771
Net change in cash balances (Exhibit B)	\$ 319,601
Change in cash balance of governmental activities (Exhibit A)	\$ 319,601

#### CITY OF MONTEZUMA, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES PROPRIETARY FUNDS

As of and for the year ended June 30, 2008

	Enterprise Funds					
		Water	Sewer	Recycling	Gas	Total
Operating receipts:						
Charges for service	\$	495,538	91,842	55,765	1,377,932	2,021,077
Miscellaneous		4,426	-	139	27,336	31,901
Total operating receipts		499,964	91,842	55,904	1,405,268	2,052,978
Operating disbursements:						
Business type activities		432,300	46,301	53,296	1,552,206	2,084,103
Total operating disbursements		432,300	46,301	53,296	1,552,206	2,084,103
Excess (deficiency) of operating receipts over						
(under) operating disbursements		67,664	45,541	2,608	(146,938)	(31,125)
Non-operating receipts (disbursements):						
Interest on investments		12,946	11,707	1,581	27,985	54,219
Debt service		(56,740)	-	-	-	(56,740)
Capital projects		-	-	-	-	-
Total non-operating receipts (disbursements)		(43,794)	11,707	1,581	27,985	(2,521)
Excess (deficiency) of receipts over						
(under) disbursements		23,870	57,248	4,189	(118,953)	(33,646)
Operating transfers out		-	(30,120)	-	-	(30,120)
Net change in cash balances		23,870	27,128	4,189	(118,953)	(63,766)
Cash balances beginning of year		462,795	341,494	47,960	985,597	1,837,846
Cash balances end of year	\$	486,665	368,622	52,149	866,644	1,774,080
Cash Basis Fund Balances						
Unreserved	\$	486,665	368,622	52,149	866,644	1,774,080
Total cash basis fund balances	\$	486,665	368,622	52,149	866,644	1,774,080
l otal cash basis fund balances	\$	486,665	368,622	52,149	866,644	1,//4,080

# CITY OF MONTEZUMA, IOWA RECONCILIATION OF THE STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES TO THE STATEMENT OF ACTIVITIES AND NET ASSETS PROPRIETARY FUNDS

As of and for the year ended June 30, 2008

Total enterprise funds cash balances (Exhibit D)	\$ 1,774,080
Cash basis net assets of business type activities (Exhibit A)	\$ 1,774,080
Net change in cash balances (Exhibit D)	\$ (63,766)
Change in cash balance of busines type activities (Exhibit A)	\$ (63,766)

# CITY OF MONTEZUMA, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES COMPONENT UNIT

As of and for the year ended June 30, 2008

		icipal Light Power Plant
Operating receipts: Charges for service Intergovernmental	\$	3,156,756 152,534
Total operating receipts		3,309,290
Operating disbursements:		0.700.000
Business type activities  Total operating disbursements		2,729,680 2,729,680
Excess of operating receipts over operating disbursements		579,610
Non-operating receipts (disbursements): Rental income		E 400
Interest on investments		5,400 29,018
Miscellaneous		(5,414)
Debt service		(437,435)
Capital projects		(67,713)
Total non-operating disbursements		(476,144)
Excess of receipts over disbursements		103,466
Net change in cash balances		103,466
Cash balances beginning of year		1,145,606
Cash balances end of year	\$	1,249,072
Cash Basis Fund Balances	_	
Reserved for debt service/improvements Unreserved	\$	711,672 537,400
Total cash basis fund balances	\$	1,249,072

# CITY OF MONTEZUMA, IOWA STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUND June 30, 2008

	Agency		
Assets			
Cash and investments	\$	3,789	
Total assets		3,789	
Liabilities			
Accounts payable		3,789	
Total liabilities		3,789	
Net assets	\$	_	

#### NOTES TO FINANCIAL STATEMENTS June 30, 2008

#### (1) Summary of Significant Accounting Policies

The City of Montezuma is a political subdivision of the State of Iowa located in Poweshiek County. It was first incorporated in 1868 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development, and general government services. The City also provides water, sewer, recycling and gas utilities for its citizens.

#### A. Reporting Entity

For financial reporting purposes, the City of Montezuma has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the City.

These financial statements present the City of Montezuma (the primary government) and its component unit. The component unit discussed below is included in the City's reporting entity because of the significance of its operational or financial relationship with the City. Certain disclosures about the discretely presented component unit are not included because the component unit has been audited separately and a report has been issued under separate cover. The audited financial statements are available at the City Clerk's office.

#### Discretely Presented Component Unit

The Montezuma Municipal Light and Power Plant is presented in a separate column to emphasize that it is legally separate from the City, but is financially accountable to the City, or whose relationship with the City is such that exclusion would cause the City's financial statements to be misleading or incomplete. The Utility is governed by a three member board appointed by the City Council and the Utility's operating budget is subject to the approval of the City Council.

#### Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Poweshiek County Assessor's Conference Board and Poweshiek County Joint E911 Service Board.

#### B. Basis of Presentation

<u>Government-wide Financial Statements</u> - The Statement of Activities and Net Assets report information on all of the non-fiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2008

The Statement of Activities and Net Assets does not include fiduciary funds or component units that are fiduciary in nature. Net assets are reported in two categories:

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

*Unrestricted net assets* consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general receipts.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as non-major governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities with the exception of those that are financed through enterprise funds.

The City reports the following major proprietary funds:

The Water Fund accounts for the operation and maintenance of the City's water system.

The Sewer Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.

The Gas Fund accounts for the operation and maintenance of the City's gas system.

The Recycling Fund accounts for the operation and maintenance of the City's recycling program.

## C. Measurement Focus and Basis of Accounting

The City of Montezuma maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2008

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the city's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

Reserved cash basis fund balances include two items. All cash in the Debt Service fund is reserved for Debt Service and improvement. The Klindt Memorial is cash reserved by the Council to be spent as expressed by the Klindt family. There is no legal trust in place.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

#### D. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2008, disbursements exceeded the amounts budgeted in the community and economic development and debt service functions.

#### (2) Cash and Pooled Investments

The City's deposits in banks at June 30, 2008 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Included in the June 30, 2008 general fund cash is \$27,661 in library donations and earnings and \$3,500 in library endowment donations, both held in trust by the Montezuma Community Foundation. The \$27,661 is available for use by the library whenever requested by the library board. The \$3,500 may not be spent; only earnings from those contributions will be available.

At June 30, 2008 the City had the following investments:

	Carrying	Fair	
Type	Amount	Value	Maturity
Certificate of deposit	\$ 29,357	29,357	October-08
Certificate of deposit	21,956	21,956	September-08
Certificate of deposit	33,488	33,488	September-08
Certificate of deposit	45,000	45,000	December-08
Certificate of deposit	20,000	20,000	January-09
Total	\$149,801	149,801	•

#### NOTES TO FINANCIAL STATEMENTS June 30, 2008

In addition, the City had investments in the Iowa Public Agency Investment Trust which are valued at an amortized cost of \$3,130,125 pursuant to Rule 2a-7 under the Investment Company Act of 1940.

Credit Risk - The City's investment in the Iowa Public Agency Investment Trust is unrated.

#### (3) Bonds and Notes Payable

Annual debt service requirements to maturity for general obligation bonds and urban renewal tax increment financing revenue bonds are as follows:

	General		Tax Incr	ement				
Year ending		Obligatio	n Notes	Financing (T	TF) Bonds	Total		
June 30,	F	Principal Interest		Principal Interest Principal Interest		Interest	Principal	Interest
2009	\$	175,000	65,504	35,000	9,690	210,000	75,194	
2010		180,000	58,256	38,000	6,715	218,000	64,971	
2011		155,000	50,576	41,000	3,485	196,000	54,061	
2012		160,000	44,376			160,000	44,376	
2013		170,000	37,976			170,000	37,976	
2014-2017		750,000	79,693		-	750,000	79,693	
Total	\$ -	1,590,000	336,381	114,000	19,890	1,704,000	356,271	

The City of Montezuma issued \$240,000 in general obligation bonds May of 2000 for the purpose of carrying out a sewer improvement project. The City of Montezuma issued \$1,615,000 in general obligation bond in September, 2007 for the purpose of carrying out a street improvement project. The total principal and interest payments remaining on the two general obligation bond issues are \$1,926,381, payable through 2017. The net bond proceeds of \$1,594,344 are due to the following calculation: Gross bond proceeds \$1,615,000, plus accrued interest from 9/1/07 to 9/13/07 of \$2,179.63, plus a re-offering premium of \$632.30, less an underwriters discount of \$23,417.50.

The City of Montezuma issued \$370,000 of the urban renewal tax increment financing revenue bonds in February, 1995 for the purpose of defraying a portion of the costs of carrying out an urban renewal project of the City. The bonds are payable solely from TIF receipts generated by increased property values in the City's TIF district and credited to the Special Revenue, Urban Renewal Tax Increment Fund in accordance with Chapter 403.19 of the Code of Iowa. TIF receipts are generally projected to produce 100 percent of the debt requirements over the life of the bonds. The proceeds of the urban renewal tax increment financing revenue bonds shall be expended only for the purposes which are consistent with the plans of the City's urban renewal area. The bonds are not a general obligation of the City, however the debt is subject to the constitutional debt limitation of the City. Total principal and interest remaining on the bonds is \$133,890, payable through 2011. For the current year, interest paid and total TIF receipts were \$12,410 and \$45,124, respectively.

#### (4) Pension and Retirement Benefits

The City of Montezuma contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Most regular plan members are required to contribute 3.90% of their annual covered salary and the City is required to contribute 6.05% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2008, 2007 and 2006, were \$21,173, \$19,006, and \$17,627, respectively, equal to the required contributions for each year.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2008

#### (5) Compensated Absences

City employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation payable to employees at June 30, 2008, primarily related to the Water Enterprise Fund, is as follows:

Type of Benefit	<u>Amount</u>
Vacation	\$11,570

This liability has been computed based on rates in effect at June 30, 2008.

### (6) Interfund Transfers

The details of interfund transfers to the year ended June 30, 2008 are as follows:

Transfer to:	Transfer from:	P	Amount
General	Capital Projects-Fire Dept Reserve	\$	65,600
Debt Service	Local sales tax - Special Revenue		81,862
Debt Service	Sewer - Enterprise Fund		30,120

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

#### (7) Transactions Between the City and the Component Unit

The following are significant transactions between the City of Montezuma and the Montezuma Light and Power Plant:

	From City to	From Municipal
Transaction Description	Municipal Utility	Utility to City
Water Dept. Electric Use	\$ (27,604)	-
Water Dept. Billing/Meter Reading	(24,454)	-
Water Department/Bobcat reimb.	(3,175)	-
Gas Dept. Electric Use	(6,754)	-
Gas Dept. Billing/Meter Reading	(18,777)	-
Gas Dept./Bobcat reimb.	(3,175)	-
General City Electric Use	(60,853)	-
Power Plants - Taxes in lieu	-	49,861
Totals	\$ (144,792)	49,861

The Municipal Utility's personnel do the meter reading and billing for the electric, water and gas departments. The City then reimburses the Municipal Utility for their share of those costs.

#### (8) Related Party Transactions

The City had business transactions between the City and City officials totaling \$7,269 during the year ended June 30, 2008.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2008

### (9) Risk Management

The City is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### (10) Commitments and Contingencies

On December 6, 2006, the City of Montezuma Light & Power plant entered into a prorata investment in the Central Minnesota Municipal Power Agency's CAPX2020 Investment. The total commitment is for \$100,000. As of June 30, 2008, \$5,000 had been invested.

On July 12, 2007, the City of Montezuma contracted for \$1,065,525 for the Iowa Street Improvement projects. Through approved change orders, the project total increased to \$1,102,907.57. As of June 30, 2008, \$1,047,762.19 had been paid for the project. Only \$55,145.38 (the final payment) remains to be paid once the work is all approved.

On July 16, 2007, the City of Montezuma contracted for \$325,524.50 for the town square Streetscape Improvements project. Through change orders the total dropped to \$324,387.10. As of June 30, 2008, \$198,784.17 had been paid. The remaining \$125,602.93 will be paid as the contract is completed.

On April 21, 2008, the City of Montezuma accepted a bid for \$277,700 for the construction of a public works building. As of June 30, 2008 there had been no expenditures for this project.

**Required Supplementary Information** 

# CITY OF MONTEZUMA, IOWA BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN BALANCES - BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS - REQUIRED SUPPLEMENTARY INFORMATION Year ended June 30, 2008

				Budgeted		
	Governmental	Proprietary	_			Final to Net
	Funds Actual	Funds Actual	Net	Original	Final	Variance
Receipts:						
Property tax	\$ 508,001	-	508,001	491,564	491,564	16,437
Tax increment financing collections	47,695	-	47,695	44,410	44,410	3,285
Other city tax	166,417	-	166,417	130,659	175,000	(8,583)
Licenses and permits	2,830	-	2,830	1,800	1,800	1,030
Use of money and property	82,230	54,219	136,449	180,650	40,200	96,249
Intergovernmental	353,343	-	353,343	122,000	488,158	(134,815)
Charges for services	81,596	2,021,077	2,102,673	2,398,655	2,629,908	(527,235)
Private contributions	59,657	-	59,657	-	-	59,657
Miscellaneous	93,470	31,901	125,371	100,000	100,000	25,371
Total receipts	1,395,239	2,107,197	3,502,436	3,469,738	3,971,040	(468,604)
Disbursements:						
Public safety	325,039		325,039	332,150	332,150	7,111
Public works	259,360	-	259,360	275,087	275,087	15,727
Culture and recreation	114,126	-	114,126	126,227	126,227	12,101
Community & economic development	151,878	-	151,878	120,221	44.410	(107,468)
General government	109,311		109,311	145.644	145,644	36,333
Debt service	334,911	56,740	391,651	170,450	260,882	(130,769)
Capital projects	1,405,527	36,740	1,405,527	170,430	1,734,120	328,593
Business type activities	1,405,527	2 004 102	2,084,103	2,279,550	3,872,663	1,788,560
Total disbursements	2,700,152	2,084,103 2,140,843	4,840,995	3,329,108	6,791,183	1,950,188
Total dispursements	2,700,132	2,140,643	4,040,990	3,329,100	0,791,103	1,950,100
Excess (deficiency) of receipts over						
(under) disbursements	(1,304,913)	(33,646)	(1,338,559)	140,630	(2,820,143)	1,481,584
(under) disbursements	(1,304,913)	(33,646)	(1,336,339)	140,630	(2,020,143)	1,401,304
Other financing sources, net	1,624,514	(30,120)	1,594,394	-	1,594,394	-
Expose (deficiency) of receipts and other financing						
Excess (deficiency) of receipts and other financing sources over (under) disbursements	319,601	(63,766)	255,835	140,630	(1,225,749)	1,481,584
Balances beginning of year	1,869,170	1,837,846	3,707,016	6,013,706	4,852,622	(1,145,606)
Dalatices beginning or year	1,000,170	1,007,040	3,707,010	0,010,700	4,002,022	(1,145,000)
Balances end of year	\$ 2,188,771	1,774,080	3,962,851	6,154,336	3,626,873	335,978

See accompanying independent auditor's report.

# NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY REPORTING June 30, 2008

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds, except Internal Service Funds and Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, the Debt Service Fund, the Capital Projects Funds, the Permanent Fund and Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year one budget amendment increased budgeted disbursements by \$3,462,075. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2008, disbursements exceeded the amounts budgeted in the community and economic development and debt service functions.

Other Supplementary Information

# CITY OF MONTEZUMA, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NONMAJOR GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2008

		Special Revenu	ie			
	Road Use Tax	Urban Renewal Tax Increment	Local Option Sales & Use Tax	Debt Service	Permanent Fund	Total
Receipts:	Φ.			107.010		107.010
Property tax	\$ -	47.005	-	127,613	-	127,613
Tax increment financing collections Local option sales and use tax	-	47,695	- 166,417	-	-	47,695 166,417
Use of money and property	_	_	100,417	4,464	_	4,464
Intergovernmental	124,825	-	_		_	124,825
Total receipts	124,825	47,695	166,417	132,077	-	471,014
Disbursements:						
Operating:						
Public works	121,239	-	-	-	-	121,239
Debt service Total disbursements	121,239	44,410		290,501		334,911
rotal disbursements	121,239	44,410	-	290,501	-	456,150
Excess (deficiency) of receipts over						
(under) disbursements	3,586	3,285	166,417	(158,424)	-	14,864
Other financing sources (uses): Operating transfers in	_	_	_	111,981	_	111,981
Operating transfers out	_	_	(81,861)	-	_	(81,861)
Total other financing sources (uses)		-	(81,861)	111,981	-	30,120
Net change in cash balances	3,586	3,285	84,556	(46,443)	-	44,984
Cash balances beginning of year	117,855	64,923	-	74,840	3,500	261,118
Cash balances end of year	\$ 121,441	68,208	84,556	28,397	3,500	306,102
Cash Basis Fund Balances						
Reserved:						
Debt service/improvement Unreserved:	\$ -	-	-	28,397	-	28,397
Special revenue funds	121,441	68,208	84,556	_	-	274,205
Permanent endowment, library		-	-		3,500	3,500
Total cash basis fund balances	\$ 121,441	68,208	84,556	28,397	3,500	306,102

#### CITY OF MONTEZUMA, IOWA SCHEDULE OF INDEBTEDNESS Year ended June 30, 2008

			Amount		Balance	Issued	Redeemed	Balance	Interest	Interest
	Date of	Interest	Originally	В	eginning	During	During	End of	& Fees	Due and
Obligation	Issue	Rates	Issued		of Year	Year	Year	Year	Paid	Unpaid
General obligation bonds:										
Sewer	5/1/2000	5.0-5.6%	\$240,000	\$	85,000	-	25,000	60,000	5,120	279
Street	7/1/1998	4.25-4.7%	980,000	\$	120,000	-	120,000	-	6,040	-
Street	9/1/2007	3.8-4.2%	1,615,000		-	1,615,000	85,000	1,530,000	49,042	5,180
				\$	205,000	1,615,000	230,000	1,590,000	60,202	5,459
Urban renewal tax increment financing:										
(TIF) Revenue bonds	2/22/1995	8.00-8.50%	\$370,000	\$	146,000	-	32,000	114,000	12,410	808
									•	
Revenue bonds: Water	7/1/1997	5.25-5.6%	\$ 430,000	\$	55,000	-	55,000	-	1,540	

# CITY OF MONTEZUMA, IOWA BOND AND NOTE MATURITIES Year ended June 30, 2008

_		General Obligatio	n Bond/Notes	3	Urban Renewal Tax Increment		
_	Se	wer	S	treet	Financing (TIF) Revenue Bond		
Year	Issued !	5-1-2000	Issued	9-1-2007	Issued	2-22-1995	
Ending	Interest		Interest		Interest	_	
June 30,	Rates	Amount	Rates	Amount	Rates	Amount	
2009	5.55%	30,000	3.85%	145,000	8.50%	35,000	
2010	5.60%	30,000	4.00%	150,000	8.50%	38,000	
2011			4.00%	155,000	8.50%	41,000	
2012			4.00%	160,000			
2013			4.05%	170,000			
2014			4.10%	175,000			
2015			4.13%	185,000			
2016			4.15%	190,000			
2017			4.20%	200,000			
		\$ 60,000		\$ 1,530,000	4441000.00%	\$ 114,000	

See accompanying independent auditor's report.

0.00%

## CITY OF MONTEZUMA, IOWA SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES AGENCY FUND June 30, 2008

	alance jinning of Year	Additions	Deductions	Balance End of Year	
Assets Cash	\$ 4,588	7,000	7,799	3,789	
<b>Liabilities</b> Accounts payable	\$ 4,588	7,000	7,799	3,789	

See accompanying independent auditor's report.

#### CITY OF MONTEZUMA, IOWA SCHEDULE OF RECEIPTS BY SOURCE AND DISBURSEMENTS BY FUNCTION -ALL GOVERNMENTAL FUNDS FOR THE LAST SEVEN YEARS

	2008		2007	2006	2005	2004	2003	2002
Receipts:								
Property tax	\$	508,001	480,742	476,022	459,199	431,436	414,419	421,509
Tax increment financing collections		47,695	45,124	43,733	46,885	49,794	47,658	50,196
Other taxes		166,417	-	-	986	-	-	-
Licenses & permits		2,830	-	-	-	-	-	-
Use of money and property		82,230	75,417	41,662	29,397	19,891	17,747	11,849
Intergovernmental		353,343	121,433	122,541	122,047	136,597	159,142	161,796
Charges for service		81,596	82,222	89,033	74,911	88,461	83,344	44,109
Miscellaneous		153,127	97,860	103,531	481,620	77,702	55,858	39,129
Total	\$	1,395,239	902,798	876,522	1,215,045	803,881	778,168	728,588
Disbursements:								
Operating:								
Public safety	\$	325,039	164,930	260,458	159,325	178,665	150,188	138,109
Public works		259,360	241,578	193,131	201,900	262,332	225,916	209,845
Health and social services		-	2,750	-	2,500	6,730	-	-
Culture and recreation		114,126	108,146	126,386	399,413	121,897	80,391	95,573
Community & economic development		151,878	-	-	-	-	-	-
General government		109,311	104,242	103,364	100,203	102,222	95,043	81,861
Debt service		334,911	165,895	169,962	169,803	-	124,620	123,580
Capital projects		1,405,527	-	-	-	-	-	-
Total	\$ 2	2,700,152	787,541	853,301	1,033,144	671,846	676,158	648,968

See accompanying independent auditor's report.



Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters

Based on an Audit of Financial Statements Performed
in Accordance with Government Auditing Standards

To the Honorable Mayor and Members of the City Council City of Montezuma
Montezuma, Iowa

We have audited the accompanying financial statements of the governmental activities, the business type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Montezuma as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements listed in the table of contents and have issued our report thereon dated August 25, 2008. Our report expressed an unqualified opinion on the financial statements which were prepared in conformity with another comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Montezuma's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the City of Montezuma's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Montezuma's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies, including deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City of Montezuma's ability to initiate, authorize, record, process, or report financial data reliably in accordance with an other comprehensive basis of accounting such that there is more than a remote likelihood a misstatement of the City of Montezuma's financial statements that is more than inconsequential will not be prevented or detected by the City of Montezuma's internal control. We consider the deficiencies in internal control described in Part II of the accompanying Schedule of Findings to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by the City of Montezuma's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe items II-A-08 is a material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Montezuma's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part III of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2008 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of Montezuma and other parties to whom the City may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Montezuma during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Van Maanen & Associates, P.C. Certified Public Accountants

Van Mannen + Associates, P.C.

August 25, 2008

#### SCHEDULING OF FINDINGS

Year Ended June 30, 2008

#### Part I: Summary of the Independent Auditor's Results

- (a) An unqualified opinion was issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.
- (b) Significant deficiencies in internal control over financial reporting were disclosed by the audit of the financial statements, including a material weakness.
- (c) The audit did not disclose any noncompliance which is material to the financial statements.

#### Part II: Findings Related to the Financial Statements:

#### SIGNIFICANT DEFICIENCIES:

II-A-08 <u>Segregation of Duties</u> - One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. The cash receipts listing, bank deposits and the posting of the cash receipts to the cash receipts journal are all done by the same person.

<u>Recommendation</u> - We realize segregation of duties is difficult with a limited number of office employees. However, the City should review its control procedures to obtain the maximum internal control possible under the circumstances. The City should segregate duties to the extent possible with existing personnel and utilize administrative personnel to provide additional control through review of financial transactions and reports.

Response - We will consider this.

Conclusion - Response acknowledged.

#### Part III: Other Findings Related to Statutory Reporting:

III-A-08 Certified Budget - Disbursements during the year ended June 30, 2008 exceeded the budget in the community and economic development and debt service functions. Chapter 384.20 of the Code of Iowa states, in part, "Public monies may not be expended or encumbered under an annual or continuing appropriation."

<u>Recommendation</u> - The budget should have been amended in accordance with Chapter 384.18 of the Code of lowa before disbursements were allowed to exceed the budget.

Response - The budget will be amended in the future, if applicable.

Conclusion - Response accepted.

#### SCHEDULING OF FINDINGS

#### Year Ended June 30, 2008

III-B-08 Questionable Disbursements - No disbursements were noted that we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.

III-C-08 <u>Travel Expense</u> - No disbursements of City of Montezuma money for travel expenses of spouses of City officials or employees were noted.

#### III-D-08 Business Transactions

Business transactions between the City and City officials or employees for the year ended June 30, 2008 are detailed as follows:

Name, Title and Transaction

<u>Business Connection</u>

Jim Hicks, Mayor, Owner

Jim's Heating and Air Conditioning

Transaction

<u>Description</u>

Amount

Heating Tube/Repairs \$3,467

Doug Ver Meer, Light Plant Board Member,

Owner, Vannoy Chevrolet Truck \$3,802

In accordance with Chapter 362.5(10) of the Code of Iowa, transactions appear to represent conflicts of interest since total transactions with the individuals were more than \$1,500 during the fiscal year.

<u>Recommendation</u> – Legal council should be consulted.

Response – We will consult legal council to resolve.

Conclusion – Response accepted.

- III-E-08 <u>Bond Coverage</u> Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that coverage is adequate for current operations.
- III-F-08 <u>Council Minutes and Published Salaries</u> Water salaries were not published per Chapter 372.13 of the Code of Iowa.

Recommendation - Legal council should be consulted.

<u>Response</u> – In the future we will verify that our salary totals include all City departments. We will consult legal council to resolve.

Conclusion – Response accepted.

#### SCHEDULING OF FINDINGS

Year Ended June 30, 2008

- III-G-08 <u>Deposits and Investments</u> No instances of noncompliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy were noted.
- III-H-08 Revenue Bonds and Notes The City of Montezuma has established proper accounts as required by the City revenue note resolution.